

Marion County Public Schools

# Marion Charter School

Your opinion matters!

Click here to let us know your thoughts about this Schoolwide Improvement Plan and Parent and Family Engagement Plan.



## 2020-21 Schoolwide Improvement Plan

---

## **Table of Contents**

---

<b>School Demographics</b>	<b>3</b>
<b>Purpose and Outline of the SIP</b>	<b>4</b>
<b>School Information</b>	<b>5</b>
<b>Needs Assessment</b>	<b>8</b>
<b>Planning for Improvement</b>	<b>13</b>
<b>Positive Culture &amp; Environment</b>	<b>14</b>
<b>Budget to Support Goals</b>	<b>15</b>

# Marion Charter School

39 CEDAR RD, Ocala, FL 34472

[ no web address on file ]

## Demographics

**Principal: Michelle Axson**

Start Date for this Principal: 7/1/2013

<b>2019-20 Status</b> (per MSID File)	Active
<b>School Type and Grades Served</b> (per MSID File)	Elementary School KG-5
<b>Primary Service Type</b> (per MSID File)	K-12 General Education
<b>2018-19 Title I School</b>	Yes
<b>2018-19 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)	92%
<b>2018-19 ESSA Subgroups Represented</b> (subgroups with 10 or more students) (subgroups in orange are below the federal threshold)	
<b>School Grades History</b>	2018-19: B (58%) 2017-18: C (51%) 2016-17: C (53%) 2015-16: B (59%)
<b>2019-20 School Improvement (SI) Information*</b>	
<b>SI Region</b>	Northeast
<b>Regional Executive Director</b>	<a href="#">Dustin Sims</a>
<b>Turnaround Option/Cycle</b>	
<b>Year</b>	
<b>Support Tier</b>	NOT IN DA
<b>ESSA Status</b>	
* As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, <a href="#">click here</a> .	

## School Board Approval

This plan is pending approval by the Marion County School Board.

## **SIP Authority**

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a Schoolwide Improvement Plan (SIP) for each school in the district that has a school grade of D or F. This plan is also a requirement for Targeted Support and Improvement (TS&I) and Comprehensive Support and Improvement (CS&I) schools pursuant to 1008.33 F.S. and the Every Student Succeeds Act (ESSA).

To be designated as TS&I, a school must have one or more ESSA subgroup(s) with a Federal Index below 41%. This plan shall be approved by the district. There are three ways a school can be designated as CS&I:

1. have a school grade of D or F
2. have a graduation rate of 67% or lower
3. have an overall Federal Index below 41%.

For these schools, the SIP shall be approved by the district as well as the Bureau of School Improvement.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or a graduation rate 67% or less. Districts may opt to require a SIP using a template of its choosing for schools that do not fit the aforementioned conditions. This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at [www.floridacims.org](http://www.floridacims.org).

## **Purpose and Outline of the SIP**

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

## Part I: School Information

### School Mission and Vision

**Provide the school's mission statement**

At Marion Charter School, we will strive to guide students to become respectful citizens, successful problem solvers, and life long learners who value themselves and others.

**Provide the school's vision statement**

At Marion Charter School, we envision a school that supports and nourishes the unique personality and gifts of each child, where students and staff members greet each day with enthusiasm, and where success and challenges are expected and enjoyed.

### School Leadership Team

**Membership**

Identify the name, email address, position title, and job duties/responsibilities for each member of the school leadership team.:

Name	Title	Job Duties and Responsibilities
Axson, Michelle	Principal	Mrs. Axson oversees the daily operation of the school from personnel and students, as well as the budget.
Wells, Valerie	Guidance Counselor	
Hinerman, Alison	Teacher, K-12	

### Demographic Information

**Principal start date**

Monday 7/1/2013, Michelle Axson

**Number of teachers with a 2019 3-year aggregate or a 1-year Algebra state VAM rating of Highly Effective.** *Note: For UniSIG Supplemental Teacher Allocation, teachers must have at least 10 student assessments.*

14

**Number of teachers with a 2019 3-year aggregate or a 1-year Algebra state VAM rating of Effective.** *Note: For UniSIG Supplemental Teacher Allocation, teachers must have at least 10 student assessments.*

0

**Total number of teacher positions allocated to the school**

14

**Demographic Data**

<b>2020-21 Status</b> (per MSID File)	Active
<b>School Type and Grades Served</b> (per MSID File)	Elementary School KG-5
<b>Primary Service Type</b> (per MSID File)	K-12 General Education
<b>2018-19 Title I School</b>	Yes
<b>2018-19 Economically Disadvantaged (FRL) Rate</b> (as reported on Survey 3)	92%
<b>2018-19 ESSA Subgroups Represented</b> (subgroups with 10 or more students) (subgroups in orange are below the federal threshold)	Black/African American Students Economically Disadvantaged Students Hispanic Students Students With Disabilities White Students
<b>School Grades History</b>	2018-19: B (58%) 2017-18: C (51%) 2016-17: C (53%) 2015-16: B (59%)
<b>2019-20 School Improvement (SI) Information*</b>	
<b>SI Region</b>	Northeast
<b>Regional Executive Director</b>	<a href="#">Dustin Sims</a>
<b>Turnaround Option/Cycle</b>	
<b>Year</b>	
<b>Support Tier</b>	NOT IN DA
<b>ESSA Status</b>	
* As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, <a href="#">click here</a> .	

## Early Warning Systems

### Current Year

**The number of students by grade level that exhibit each early warning indicator listed:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Number of students enrolled	31	30	38	34	34	43	0	0	0	0	0	0	0	210
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on 2019 statewide ELA assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on 2019 statewide Math assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	

**The number of students identified as retainees:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Retained Students: Current Year	1	2	3	1	0	0	0	0	0	0	0	0	0	7
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	

**Date this data was collected or last updated**

Tuesday 8/4/2020

**Prior Year - As Reported**

**The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Number of students enrolled	0	0	0	0	0	0	0	0	0	0	0	0	0	
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	

**The number of students with two or more early warning indicators:**

Indicator	Grade Level													Total
	K	1	2	3	4	5	6	7	8	9	10	11	12	
Students with two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	

**The number of students identified as retainees:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Retained Students: Current Year	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Prior Year - Updated**

**The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Number of students enrolled	32	32	37	36	42	33	0	0	0	0	0	0	0	212
Attendance below 90 percent	0	0	0	0	0	0	0	0	0	0	0	0	0	0
One or more suspensions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Course failure in ELA or Math	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Level 1 on statewide assessment	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**The number of students with two or more early warning indicators:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Students with two or more indicators	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**The number of students identified as retainees:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Retained Students: Current Year	1	2	1	1	1	0	0	0	0	0	0	0	0	6
Students retained two or more times	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Part II: Needs Assessment/Analysis**

**School Data**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

School Grade Component	2019			2018		
	School	District	State	School	District	State
ELA Achievement	59%	47%	57%	51%	46%	56%
ELA Learning Gains	65%	56%	58%	32%	44%	55%
ELA Lowest 25th Percentile	42%	52%	53%	19%	37%	48%
Math Achievement	70%	51%	63%	71%	49%	62%
Math Learning Gains	60%	58%	62%	68%	46%	59%
Math Lowest 25th Percentile	53%	49%	51%	50%	35%	47%
Science Achievement	56%	47%	53%	66%	51%	55%



### EWS Indicators as Input Earlier in the Survey

Indicator	Grade Level (prior year reported)						Total
	K	1	2	3	4	5	
	(0)	(0)	(0)	(0)	(0)	(0)	0 (0)

#### Grade Level Data

**NOTE: This data is raw data and includes ALL students who tested at the school. This is not school grade data.**

ELA						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
03	2019	59%	44%	15%	58%	1%
	2018	58%	46%	12%	57%	1%
Same Grade Comparison		1%				
Cohort Comparison						
04	2019	61%	49%	12%	58%	3%
	2018	43%	43%	0%	56%	-13%
Same Grade Comparison		18%				
Cohort Comparison		3%				
05	2019	59%	45%	14%	56%	3%
	2018	48%	46%	2%	55%	-7%
Same Grade Comparison		11%				
Cohort Comparison		16%				

MATH						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
03	2019	73%	49%	24%	62%	11%
	2018	72%	48%	24%	62%	10%
Same Grade Comparison		1%				
Cohort Comparison						
04	2019	67%	54%	13%	64%	3%
	2018	64%	47%	17%	62%	2%
Same Grade Comparison		3%				
Cohort Comparison		-5%				
05	2019	70%	45%	25%	60%	10%
	2018	77%	50%	27%	61%	16%
Same Grade Comparison		-7%				
Cohort Comparison		6%				

SCIENCE						
Grade	Year	School	District	School-District Comparison	State	School-State Comparison
05	2019	57%	44%	13%	53%	4%
	2018	68%	49%	19%	55%	13%
Same Grade Comparison		-11%				
Cohort Comparison						

**Subgroup Data**

2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2016-17	C & C Accel 2016-17
SWD	35	50		61	50						
BLK	57	50		63	63						
HSP	61	71		70	53						
WHT	63	71		73	61		71				
FRL	60	65	40	70	59		54				

2018 SCHOOL GRADE COMPONENTS BY SUBGROUPS											
Subgroups	ELA Ach.	ELA LG	ELA LG L25%	Math Ach.	Math LG	Math LG L25%	Sci Ach.	SS Ach.	MS Accel.	Grad Rate 2015-16	C & C Accel 2015-16
SWD	14	7		36	47		60				
BLK	38	21		52	43						
HSP	21	15		68	69						
WHT	61	38		78	74		69				
FRL	48	35	15	73	73	50	64				

**ESSA Data**

This data has been updated for the 2018-19 school year as of 7/16/2019.

ESSA Federal Index	
ESSA Category (TS&I or CS&I)	N/A
OVERALL Federal Index - All Students	58
OVERALL Federal Index Below 41% All Students	NO
Total Number of Subgroups Missing the Target	0
Progress of English Language Learners in Achieving English Language Proficiency	
Total Points Earned for the Federal Index	405
Total Components for the Federal Index	7
Percent Tested	99%

**Subgroup Data**

<b>Students With Disabilities</b>	
Federal Index - Students With Disabilities	49
Students With Disabilities Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Students With Disabilities Subgroup Below 32%	0
<b>English Language Learners</b>	
Federal Index - English Language Learners	
English Language Learners Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years English Language Learners Subgroup Below 32%	0
<b>Asian Students</b>	
Federal Index - Asian Students	
Asian Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Asian Students Subgroup Below 32%	0
<b>Black/African American Students</b>	
Federal Index - Black/African American Students	58
Black/African American Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Black/African American Students Subgroup Below 32%	0
<b>Hispanic Students</b>	
Federal Index - Hispanic Students	64
Hispanic Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Hispanic Students Subgroup Below 32%	0
<b>Multiracial Students</b>	
Federal Index - Multiracial Students	
Multiracial Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Multiracial Students Subgroup Below 32%	0
<b>Native American Students</b>	
Federal Index - Native American Students	
Native American Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Native American Students Subgroup Below 32%	0
<b>Pacific Islander Students</b>	
Federal Index - Pacific Islander Students	
Pacific Islander Students Subgroup Below 41% in the Current Year?	N/A
Number of Consecutive Years Pacific Islander Students Subgroup Below 32%	0

White Students	
Federal Index - White Students	68
White Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years White Students Subgroup Below 32%	0
Economically Disadvantaged Students	
Federal Index - Economically Disadvantaged Students	58
Economically Disadvantaged Students Subgroup Below 41% in the Current Year?	NO
Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32%	0

## Analysis

### Data Reflection

Answer the following reflection prompts after examining any/all relevant school data sources (see guide for examples for relevant data sources).

#### Which data component showed the lowest performance? Explain the contributing factor(s) to last year's low performance and discuss any trends

Since we do not have State data for the 19-20 school year, we are continuing to work on our previous year's goals. Our 5th grade Science scores dropped from 66% in 2018 to 56% in 2019. Our 5th Math scores dropped from 77% in 2018 to 70% in 2019. Some contributing factors may be teacher preparedness and lack of teacher resources. We had a 5th grade teacher resign at Thanksgiving, and had a long term sub the remainder of the year.

#### Which data component showed the greatest decline from the prior year? Explain the factor(s) that contributed to this decline

The drop in our 5th grade Science scores last year could contribute to teacher preparedness as well as having one of our 5th grade teachers resigned at Thanksgiving break, and we had to hire a long term sub for the remainder of the year.

#### Which data component had the greatest gap when compared to the state average? Explain the factor(s) that contributed to this gap and any trends

Our scores for all grade levels in reading, math, and science surpassed the state's scores in previous year's.

#### Which data component showed the most improvement? What new actions did your school take in this area?

Our learning gains in ELA showed the most growth. We had our ESE/Gifted/RTI aide provide additional remediation support above the standard MTSS support. She worked with 3rd-5th graders on a daily basis. Will continue this practice for the 2020-21 school year.

#### Reflecting on the EWS data from Part I (D), identify one or two potential areas of concern?

We are continuing to work on decreasing the number of absences and tardies at our school.

**Rank your highest priorities (maximum of 5) for schoolwide improvement in the upcoming school year**

1. Increase 5th grade overall Science Scores
2. Continue to increase our overall Math scores, especially our Math Learning Gains.
3. Increase our overall Writing Scores.
- 4.
- 5.

**Part III: Planning for Improvement**

**Areas of Focus:**

**#1. Instructional Practice specifically relating to Standards-aligned Instruction**

<b>Area of Focus Description and Rationale:</b>	A downward trend in student achievement in Science, as well as a drop in Math achievement and learning gains measured by FSA and NGSS data, demonstrates a weakness in standards based instructional practice.
<b>Measureable Outcome:</b>	If teachers implement effective standards based instruction in Science and Math, then student learning gains and proficiencies will increase by at least 10%.
<b>Person responsible for monitoring outcome:</b>	Michelle Axson (michelle.axson@marion.k12.fl.us)
<b>Evidence-based Strategy:</b>	Collaborative planning using Florida State Standards to support standards based instruction, as well continuing to provide additional remediation support to our 3rd-5th grade teachers.
<b>Rationale for Evidence-based Strategy:</b>	This strategy was implemented last year in reading, which contributed to our continued growth. We will know implement this in all academic areas.

**Action Steps to Implement**

1. Provide continued professional development to our teachers and aides.
2. Schedule collaborative planning times for grade levels in order to develop strong lessons and activities.

**Person Responsible** Michelle Axson (michelle.axson@marion.k12.fl.us)

**#2. Culture & Environment specifically relating to Parent Involvement**

**Area of Focus Description and Rationale:**

In order to try to accommodate all parents, especially the parents who still could not attend due to work or personal schedules, we will continue to offer multiple days and times for all of our meetings. We will also post the information on our website; school based social media page, and DOJO. We will also try this year to post videos/webinars of the information that was given at the meetings so that parents can view at their earliest convenience.

**Measureable Outcome:**

If we focus parent and family engagement activities on ELA, Math, and science standards and build a strong foundation for two-way communication outcome the school plans to achieve Person responsible with families, then student learning gains will increase based on local assessments and diagnostic data.

**Person responsible for monitoring outcome:**

Michelle Axson (michelle.axson@marion.k12.fl.us)

**Evidence-based Strategy:**

We sent out a survey to parents to see how we can better serve them, and it was stated that we should have more parent nights.

**Rationale for Evidence-based Strategy:**

Parents stated that they would benefit from attending more hands-on classes or meetings to learn how to help their children at home with their academic class and homework.

**Action Steps to Implement**

1. Provide hands on meetings for parents and students for Math Night, Reading Night, and Science Night.
2. Provide parents with many forms of communication such as our website, DOJO, Facebook, etc.

**Person Responsible**

Michelle Axson (michelle.axson@marion.k12.fl.us)

**Additional Schoolwide Improvement Priorities**

After choosing your Area(s) of Focus, explain how you will address the remaining schoolwide improvement priorities.

**We will continue to provide Professional Development opportunities to all of our teachers and staff. We will continue to meet with our teachers on a bi-weekly basis to discuss data, as well as providing the teachers will additional remediation support. We will also pass this information on to our parents through several hands on Parent Nights for reading, math, and science.**

**Part IV: Positive Culture & Environment**

A positive school culture and environment reflects: a supportive and fulfilling environment, learning conditions that meet the needs of all students, people who are sure of their roles and relationships in student learning, and a culture that values trust, respect and high expectations. Consulting with various stakeholder groups to employ school improvement strategies that impact the positive school culture and environment are critical. Stakeholder groups more proximal to the school include teachers, students, and families of students, volunteers, and school board members. Broad stakeholder groups include early childhood providers, community colleges and universities, social services, and business partners.

Stakeholders play a key role in school performance and addressing equity. Consulting various stakeholder groups is critical in formulating a statement of vision, mission, values, goals, and employing school improvement strategies.

Describe how the school addresses building a positive school culture and environment ensuring all stakeholders are involved.

Marion Charter provides several opportunities throughout the school year in order for parents and families to volunteer. We hold annual Title I parent meetings, Open House, as well as Reading and Math FSA and Science FCAT presentations to the families of 3rd-5th graders. We also hold several afterschool carnivals in which the families participate and volunteer for, as well as requiring our parents to meet with their child's teacher at least 3 times during the school year. In the 2017-18 school year, we had 95% of our parents/ grandparents attend the required parent conferences and 50 parents/grandparents who volunteered, representing about 60% of our school families. Marion Charter tries to make helpful connections with the parents and guardians and encourages them to be actively involved. Strategies include making initial phone calls to invite parents/guardians out to meet with the teacher and counselor and following up with suggestions and materials to support the family. Marion Charter School uses Edline and Skyward as our parent connection tools. Parents can access their child's grades, assignments and support materials through the parent website. Parents are given an access code that they can activate to allow them access to grades and class information. Additionally, all forms from school, including field trip permission forms, class and school newsletters, calendars, etc are all found at our website. It is a one stop place for all information about the school. Marion Charter also has a Parent Resource Room where parents/guardians are allowed to check out resources such as games, manipulatives, and workbooks, to use at home with their children. We are also starting our PTO back up this year as another way to get parents involved in their child's education.

**Parent Family and Engagement Plan (PFEP) Link**

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

**Part V: Budget**

1	III.A.	<b>Areas of Focus: Instructional Practice: Standards-aligned Instruction</b>	<b>\$0.00</b>
2	III.A.	<b>Areas of Focus: Culture &amp; Environment: Parent Involvement</b>	<b>\$0.00</b>
<b>Total:</b>			<b>\$0.00</b>

# Marion Charter School

## Parent and Family Engagement Plan

### What is Parent and Family Engagement?

Parent and Family Engagement means the participation of parents and family members in ongoing consultation and meaningful communication involving student academic learning and other school activities, including ensuring that:

- (A) Parents and families play an integral role in assisting their child's learning.
- (B) Parents and families are encouraged to be actively involved in their child's education.
- (C) Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described under ESSA Section 1116.

### About the Parent and Family Engagement Plan

This plan will describe our commitment to engage parents and families in the education of their children and to build the capacity to implement family engagement strategies and activities designed to achieve the school and student academic achievement goals.

**We value our families and believe that ALL children can learn!**



**Principal Name:** Michelle Axson

**School Website:** [www.marioncharter.org](http://www.marioncharter.org)

**School Year:** 2020-2021



A collaborative force that aligns all stakeholders in developing life-long individual learners by providing supplemental support for diverse growth opportunities.



# BARRIERS

*This section is not required for new Title I Schools.*

Summarized data from stakeholder engagement surveys from events held during the 18-19 school year (not applicable to new Title I, Part A schools).
Based on survey results, parents were overall pleased with the events that were held here at Marion Charter School. In order for it to be a continued success, we will continue to offer a variety of times and days for our meetings with Parents.
Describe the barriers that hindered the participation and engagement of parents and family members during previous school years.
Parents couldn't attend the meetings due to their work or personal schedules despite us offering it on multiple days and multiple times.
(1) Prioritize the Top 3 barriers (it may be possible to combine some) and (2) describe the steps that will be taken during the upcoming school year to overcome the parent and family engagement barriers (required*include how the school will overcome barriers for students with family members who have limited English proficiency, parents and family members with disabilities, and parents and family members who are migrants).
In order to try to accommodate all parents, especially the parents who still could not attend due to work or personal schedules, we will continue to offer multiple days and times for all of our meetings. We will also post the information on our website; school based social media page, and DOJO. We will also try this year to post videos/ webinars of the information that was given at the meetings so that parents can view at their earliest convenience.
What is your Parent and Family Engagement Plan goal for the 2019-2020 school year ( <i>must be tied to student academic achievement and aligned with your school improvement plan</i> )?
If we focus parent and family engagement activities on ELA, Math, and science standards and build a strong foundation for two-way communication with families, then student learning gains will increase based on local assessments and diagnostic data.

# COMMUNICATION AND ACCESSIBILITY

Describe how the school will provide full opportunities for <u>all</u> parents and families (keeping in mind the diverse makeup of 21 <sup>st</sup> Century families) to participate in all parent and family engagement activities. This includes strategies for parents who have specific needs such as parents with special transportation needs, parents who work multiple jobs, court appointed parents, parents who are disabled, parents who speak English as a second language, migrant parents, parents with multiple children in multiple schools, guardians, and guardians with multiple students in a home, etc. How will barriers be removed to ensure parents/guardians/family units are a part of their child's education?
<p>Family meetings will be scheduled in a flexible format (ex: different days and times) and when necessary, meetings will be duplicated at different times/days allowing for maximum family and community participation. Family meeting information will also be available (upon request) to those families unable to participate during face-to-face meetings as well as phone and email follow up. Additional strategies will be applied as the need arises on a case-by-case need.</p> <p>Spanish translators can be available for Spanish speaking parents upon formal request or informally through our bi-lingual staff members.</p> <p>Our school facility is ADA accessible. If support is needed to accommodate a disability, appropriate arrangements will be made by the school.</p>
Describe how the school will share information related to school and parent and family programs, meetings, school reports, and other activities in an understandable, uniform format and in languages that the parents and families can understand?
<p>Prepared messages related to progress reports, upcoming school-family events will be created using clear, easy to understand language (removing academic or industry terms/acronyms whenever possible) and sent via Skylert to registered phone numbers, and email addresses of our families. Additional communications will be relayed through medias such as School-based website, teachers' DOJOs, school newsletters, fliers, and school marquee.</p> <p>For those students whose home language is not English, documents will be translated using a free online translation service to the home language of the family.</p>
(1) Describe how the school will timely communicate information about Title I, Part A programs and activities during the year. (2) Include the tools and resources that will be used for communication.
<p>(1) We will use a communication plan that starts approximately 30 days before any family engagement activity. The communication plan includes weekly posts with call to action to engage family and community. Students will be provided invitations two weeks in advance with an option to reserve spot and sign up. Skylert will be used the Monday before any event to remind parents of upcoming events.</p> <p>(2) The communication plan will include compacts, social media campaign, website, newsletters, teacher DOJOs, school marquee and Skylert messaging. The communication plan will notify of upcoming events: purpose, time/date, audience, and activity.</p>
How will the school describe and explain (1) the curriculum at the school (2) the forms of assessment used to measure student progress (3) the achievement levels students are expected to obtain?

(1) We will describe and explain curriculum, forms of assessments and achievement levels during our Annual Title I meetings, school based website and newsletters.

(2) Families will be notified about the forms of assessments through teacher DOJOs, teacher communications, ongoing school meetings (ex: FSA night, SAC), Annual Title I Meeting, and parent-teacher conferences.

(3) The achievement levels students are expected to obtain will be described and explained during the Annual Title I Meeting, and ongoing academic based family engagement events occurring throughout the year. Additionally, teachers are encouraged to inform parents and families of upcoming lessons and curriculum via teacher DOJO or class newsletters. If parents or guardians have further questions and/or are not available to attend, information will be sent home in quarterly newsletters, which is also posted on the school website. Families may also contact the school for further information.

(1) What decision-making opportunities are available for parents at the school site? (2) How will the school communicate opportunities for parents to participate in decision-making?

(1) Families and community members have the opportunity to share feedback after each family and community engagement event, the annual survey for the school based Parent and Family Engagement Plan and School Improvement Plan, the Annual District Family and Community Survey and via quarterly Board meetings.

(2) Communication of upcoming opportunities will include social media, school website, newsletters, teacher DOJOs, school marquee, fliers and Skylert messaging.

How will the school submit parents' and families' comments to the district Title I office if there are parent concerns about the implementation of the Title I school-wide plan that is not satisfactory to them?

Comments from families and community members regarding the Parent and Family Engagement Plan and the School Improvement Plan (aka: Title I school-wide plan) are gained through the annual survey for the school based Parent and Family Engagement Plan and School Improvement Plan, the Annual District Family and Community Survey and via quarterly Board meetings. The aforementioned surveys and Board meeting minutes are made available to the district Title I office for review throughout the year.

How will the school publish and communicate THIS required Title I, Part A Parent and Family Engagement Plan to Parents and families (technology cannot be the only option).

Once Board approved, this plan will be published on the school website and the public access area of CIMS at <https://www.floridacims.org/districts/marion/schools/0101>. This plan (paper-based) will also be made available upon request through the school front office throughout the year.

# FLEXIBLE PARENT AND FAMILY MEETINGS

Schools receiving Title I, Part A funds are required to convene an Annual Title I Meeting. This meeting should be held at a convenient time for parents and be advertised as a stand-alone meeting. Parents of participating children in the school shall be invited and provided with adequate notice and encouraged to attend the Annual Meeting. This meeting will inform parents of their school's participation under ESSA Section 1116 and explain the requirements of the Title I, Part A grant and what is available to parents and the right of parents to be involved.

Describe the specific steps your school will take to conduct the Beginning of Year Annual Meeting (must be conducted by the last week of October) to inform parents and families of participating students about the schools Title I program and parent and family engagement activities.
<ol style="list-style-type: none"> <li>1. <u>Step 1</u> – Plan the meeting time, date, location.</li> <li>2. <u>Step 2</u> – Create flier, invitation (translate if necessary)</li> <li>3. <u>Step 3</u> – Send out the flier, invitation (email/ backpack/social media)</li> <li>4. <u>Step 4</u> – Update school marquee and website</li> <li>5. <u>Step 5</u> – Remind families via school website, school based social media, teacher DOJO and Skylert</li> </ol>
Describe the nature of the Title I, Part A School wide program that will be shared with parents during the Annual Meeting.
All aspects of Title I are shared using the district Title I PowerPoint template which includes information such as: What is Title I, Parent and Family Engagement Plan, School-Parent Compact, Parents Rights, Assessments, Title I Funds, Title I Focus, open discussion and Q&A. We will also provide handouts for parents who attend the Title I Annual Meeting. For those who can not attend, we will have copies in the front office, as well as adding it to our school website, DOJO, and Facebook pages.
Describe how the Annual Meeting will cover (1) yearly progress of students broken down by subgroups, (2) school choice, and (3) the rights of parents when schools receive Title I, Part A funds.
<ol style="list-style-type: none"> <li>(1) District based PowerPoint that includes school data points, programs, intervention, and progress monitoring assessments.</li> <li>(2) District based PowerPoint that includes overview link to school choice located at District website.</li> <li>(3) District based PowerPoint that includes explanation of Parents Rights</li> </ol>
How will the school ensure parents without access to technology will receive notification of parent events, communication, information about parent events, school updates, and student progress updates?
Technology (phone, email, DOJO, social media, school website, and parent portal) is only a component of our comprehensive communication plan that also includes newsletters, fliers, paper-based progress reports and school marquee.

Explain how the school involves parents and families in an organized, ongoing and timely manner in the planning, reviewing, and improvement of Title I programs including involvement in decision-making of how Title I, Part A School wide funds are used.
Family and community feedback is collected during quarterly Board meetings, annual Parent and Family Engagement Plan and School Improvement Plan surveys.
How will the school provide, with Title I funds, transportation, childcare, or other services that relate to parent engagement to ensure barriers are removed so parents can participate in engagement events?
<ul style="list-style-type: none"> <li>• Childcare – will be provided by volunteers</li> </ul>
How was parent input gained from the majority of parents about the times that best met their need for parent involvement meetings and activities?
Via District Annual Parent Annual Survey (results: 95 English and 3 Spanish) and quarterly Board meetings.
What documentation does the school have that parent needs for meeting times, transportation needs, and childcare for family engagement were assessed?
District Annual Parent Survey, site based family engagement event post surveys, and quarterly Board meeting minutes.
<p><b>How flexible meetings will be offered to accommodate parents? Check all that apply.</b></p> <p><input checked="" type="checkbox"/> AM Sessions based on documented parent feedback</p> <p><input checked="" type="checkbox"/> PM Sessions based on documented parent feedback</p> <p><input checked="" type="checkbox"/> AM &amp; PM Sessions (Same content to appeal to more parents) only as needed</p> <p><input type="checkbox"/> Other _____</p>

# BUILDING CAPACITY

When a school receives Title I, Part A funds, it is responsible for building the capacity of parents to improve their child's academic achievement. This includes activities and strategies for parents to understand challenging State academic standards; State and local assessments; how to monitor their child's progress and work; literacy training; how to use technology; and other strategies of how parents can assist their child with the learning process. All funds expended under this section should align to this section and to achieving the goals in the Title I School wide plan by engaging parents and families. [ESSA Section 1116]

## BUILDING THE CAPACITY OF PARENTS AND FAMILY MEMBERS

Reflecting on the needs assessment process, what is an overview of how the school will implement activities that will build the capacity for meaningful parent and family engagement?
After reviewing surveys and family ideas/suggestions for activities they would like offered at the school, activities will be based on family needs to best support the school and at home learning environments.
How will the school implement activities that will build relationship with the community to improve student achievement?
<ul style="list-style-type: none"> <li>• Invite community members/business partner to participate at our Board meetings and to share their knowledge and expertise in ways to promote learning through real world applications.</li> <li>• Invite family and community members to design and assist in planning upcoming engagement events.</li> </ul>
<b>If your school has a Site-Based Title I Parent Resource Room:</b> (1)How will the school implement the Site-Based Title I Parent Resource Room to support Parent and Family Engagement? (2) Explain how the Parent and Family Engagement Room is advertised to parents. (3) Explain how school staff (teachers and office staff) are trained on how to use the Site-Based Parent Resource Room with parents.
<p>(1) We have an area at school where Parents can come and check out games, manipulatives, and other items to use at home with their children.</p> <p>(2) We advertise to our parents through DOJO, School based website, fliers, and through our School Facebook page</p> <p>(3) Teachers are trained how to check out the items to our Parents and are trained to answer any questions that they may need.</p>
If there are additional ways resources are provided for parents through the use of Title I, Part A funds, how are they provided and what trainings are provided to adequately prepare parents to use the resources and materials at home with their children?
We will utilize the District Title Parent Resource Van and District Parent Resource Room. We will communicate to the community and families about the upcoming District Title Parent Resource Van scheduled visits via social media campaign, school newsletter, and website. Families are able to check out academic resources to assist with student learning at home. In addition, we will encourage teachers to refer families to the District Parent Resource Room to utilize and take home the many available resources to assist with their students learning gains and to reduce summer slide.

## PARENT AND FAMILY ENGAGEMENT EVENTS

If Parent and Family Engagement events are funded with Title I, Part A funds, they must be supplemental and cannot supplant activities that are funded with state and local funds. **Additionally, events should contribute to the achievement of goals outlined in the Title I School wide Plan.**

Name of Activity (if applicable, expected Title I Budget)	Person(s) Responsible	<u>Measurable</u> Anticipated Impact on Student <b>Achievement</b> (aligned with School Improvement Plan)	Month/Year Activity will take Place	Evidence of Effectiveness
<u>Example</u> K-5 Family Reading Night  \$245	Literacy CAS	Increased foundational literacy skills.	October 2019	Parent surveys & iReady diagnostic data
Back to School Night	Michelle Axson	To provide parents and students a wealth of information regarding our curriculum and standards for all academic areas so that our students will have a successful year. This will enable parents to help their children at home with their academic needs.	September 2020	Parent Surveys and end of year data
Math Night	Michelle Axson	To provide a fun filled night where parents and students can participate in completing age appropriate math standards and problems that relate to shopping in order to increase student achievement in math.	October 2020	Parent surveys FSA math data
5 <sup>th</sup> Grade Parent Night	Michelle Axson Valerie Wells	To provide both parents and students with information on standards, skills, and expectations that will help them to be successful in all academic areas in 5 <sup>th</sup> grade as well as they transition into middle school.	November 2020	Parent Surveys and end of year data.

## BUILDING THE CAPACITY OF TEACHERS AND STAFF MEMBERS

When a school receives Title I, Part A funds, it is responsible for educating teachers, specialized instructional support personnel, administrators, and other staff, with the assistance of parents/families, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build relationships between parents and the school. To the extent possible, parents should be involved in the development of training for teachers and educators to improve the effectiveness of training. [ESSA Section 1116]

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders and other staff on...

...the assistance of parents and families and in the value of their contributions.

- Effective parent/teacher conferences
- Effective forms/strategies for two-way communication

...how to reach out to, communicate with, and work with parents and families as equal partners.

- Effective use of DOJO, school based social media page to share information with families about student academic achievement
- Provide training for teachers to effectively communicate school related information such as course grades, IEP and 504 information and available district and school family resources

...implementing and coordinating parent and family programs and building ties between parents and families and the school.

- How to effectively communicate with stakeholders (families, community members, business partner)

(1) When will the school engage staff in parent and family engagement professional development? (2) What documentation will be collected demonstrating staff development focused on parent engagement?

- (1) Throughout the year during times such as: early release days, planning time, and/or during coaching
- (2) Formal PD: sign in sheets, agenda, handouts, surveys. Informal PD: coaching/meeting notes



# COLLABORATION OF FUNDS

Choose all that apply	Grant Project, Funding Source, or Program	Explain how the school coordinates and integrates school level Parent and Family Engagement funds, programs, and activities with other Funds and Programs. [ESSA Section 116]
<input checked="" type="checkbox"/>	<b>Title I, Part A</b> - Improving the Academic Achievement of the Disadvantaged	Coordination with stakeholders to provide parent and family engagement defined as participation of parents in ongoing consultation and meaningful communications with school staff that involves that student, addresses learning and engages the family in school activities.
<input checked="" type="checkbox"/>	<b>Title I, Part C</b> - Migrant Education Program (MEP) funds additional educational programs for migrant children (ages 3-21).	School administration will contact the Migrant Department of Grants & Federal Programs office. This office will provide academic support to the students and help families with resources they may need to support increased student achievement.
<input checked="" type="checkbox"/>	<b>Title I, Part D</b> – Prevention and intervention programs for children and youth who are Neglected, Delinquent or At Risk.	Coordination with stakeholders to provide the families of children and youth with services to make a successful transition from institutionalization for increased academic achievement.
<input checked="" type="checkbox"/>	<b>Title II, Part A</b> – Supporting Effective Instruction through professional development targeted to administrators and teachers.	Coordination with stakeholders to improve the quality and effectiveness of teachers, principals, and other school leaders through capacity building in the areas of improving student academic achievement and building ties between parents, families and the school.
<input checked="" type="checkbox"/>	<b>Title III, Part A</b> – Helping English Language Learners achieve English proficiency (ESOL)	Coordination with stakeholders to establish partnerships to strengthen relationships between families, communities and schools that will provide additional services aligned with improved student success.
<input type="checkbox"/>	<b>Title IV, Part A</b> – Providing all students with a well-rounded education, improving school conditions to support safe and healthy student, and improve use of technology to advance digital literacy	Coordination with stakeholders to promote collaboration between the parents, families and school to educate families in the areas of need.
<input type="checkbox"/>	<b>Title IV, Part B</b> – Provide opportunities during non-school hours for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet the challenging State academic standards	Providing students with a high-quality out-of-school time enrichment program during the school year and summer and offering multiple family engagement opportunities geared to increase student academic achievement.

☒	<b>Title IX</b> – Homeless Education Program (HEP). The Federal McKinney-Vento Homeless Assistance Act states that children and youth who lack a fixed, regular, and adequate nighttime residence are considered homeless.	School administration will coordinate with our District Homeless Liaison who will provide the students and families the resources and support they need to allow for increased student academic achievement.
☐	<b>VPK</b> – Voluntary Pre-Kindergarten Program	Recognizing that parents are an important component of a child’s education, VPK provides family support material to families and offers family engagement activities such as take home resources, family workshops, and/or access to online resources.

*Schools may add or remove rows as needed.*