

**Marion Charter School  
Board Minutes  
Monday, June 15, 2020  
6:00 p.m.**

**Members present via ZOOM: Michelle Axson, Lori Soucey, and Sonya Williams**

**Others present: None**

**Michelle Axson called board meeting to order at 6:05 p.m.**

**The minutes from the April 22, 2020 board meeting were reviewed with a motion to accept the minutes being made by Lori Soucey with the second motion being made by Sonya Williams.**

**Michelle presented to the Board the Draft Budget for the 2020-2021 School Year. She explained that this budget was created using last year's capital outlay money, new insurance rates, and the anticipated Title I funds. She also mentioned that the budget was for 205 students even though they expect more students than that. Michelle mentioned that the Health Insurance rates increased \$26.00 a month for each employee. Last year's amount was \$525.00 per month, and now it will be \$551.00 a month. The yearly cost for insurance will be \$6,612.00 per employee. Michelle said that Marion Charter School will continue to cover each employee's insurance, as long as it is financially feasible. Michelle continued to go through each line item on the budget spreadsheet explaining what the money is used for.**

**After discussing the Budget, Sonya Williams made the motion to accept the 2020-2021 budget, and Lori Soucey 2<sup>nd</sup> the motion.**

**Next Michelle introduced the 2020-2021 Draft Staffing Plan. Michelle mentioned that we anticipate having the same staff as last year with the exception of having Jennifer Amerling continue to be the Attendance/Clinic Assistant/Secretary while also assisting Alison Hinerman as the ESE/Gifted/RTI Assistant. Michelle mentioned to the Board that once LaRosa Osbourne left at Christmas break, Jennifer graciously took over her position. Michelle mentioned that Jennifer really did a wonderful job. Lori mentioned that it also eliminates a position, which interns, saves the school money. Sonya and Michelle agreed. Lori Soucey made the motion to accept it and with the second motion being made by Sonya Williams.**

**Next, Michelle talked to the Board about activities and situations that occurred since the last Board meeting. As everyone on the Board knew about COVID-19 and how all schools went to Distance Learning, Michelle praised all of the staff members for their tremendous work that they did during Distance Learning. Michelle told the Board that even though Marion Charter was not required to present a Distance Learning Plan to the State, she said that she chose to follow the Marion County Public School's Distance Learning Plan. Michelle told the Board members that ALL of the staff members pulled together to bounce ideas off of each other and to assist each other in setting up their Google Classrooms. Aides continued to work closely with their teachers and continued to meet with their small group students via Zoom Meetings. Michelle even mentioned to the Board members that teachers held several different ZOOM meeting times each day to accommodate students and parents. She also mentioned that she had several teachers go**

to student homes to meet and work with students, while of course following social distance protocols. Michelle mentioned that all of the teachers went above and beyond what was asked of them for Distance Learning.

Then Michelle mentioned to the Board that Marion Charter completed their Charter renewal and the school's contract with the County has been accepted for the next 5 years.

Michelle then talked to the Board about the upcoming school year. She told the Board that as of now, we are not sure what school will look like for next year. She mentioned that Marion County is currently creating committees in order to have several plans ready to present to the new Superintendent. Michelle told the Board members that the Governor has stated that he would like schools to be back to full operation by August. Michelle then talked about how she and the Administrative team came together to come up with several options for how Marion Charter will conduct school. The options are as follows:

**Option #1:** All students return to school face to face with extra health precautions in place such as scanning student temperatures before they exit the cars during morning carline. The school will also have hand sanitizing stations outside before they enter the building. We will also disperse the computers to the classrooms to eliminate the computer lab. In regards to eating breakfast and lunch, we will have to seek guidance from the county. We may be required to eat in the classrooms while cleaning before and after the students eat. Michelle also mentioned that students will be required to use their own school supplies. As for social distancing, we will utilize student desks instead of tables in the classroom.

**Option #2:** Provide alternating schedules for our students such as dividing your class in half. Part of your class will be A and the other half will be B. On Mondays and Wednesdays, Group A will be in attendance face to face while Group B is doing Distance Learning, and then Tuesdays and Thursdays, Group B will be in attendance face to face, while Group A is doing Distance Learning. Fridays will be used for Distance Learning review of the week, assessments, and completion of any missed work for the students.

**Option #3:** Total Distance Learning. If this occurs, the teachers and aides will continue to teach using Google Classroom, as well as any other learning platforms that are needed.

Michelle also mentioned that if schools return to the Face-to-Face Model, some parents may still be hesitant to send their child back to school. If this happens, Michelle said that she has a teacher from each grade level who said that they would be interested in doing Distance Learning for those children, in addition to their normal teaching. Michelle mentioned that she would keep the Board updated on any information in regards to the 2020-2021 school year.

Next Michelle spoke about events that were coming up:

- The End of the Year Audit should begin in July
- Begin working on preparing for the new school year

Michelle and the Board agreed on the Board Meeting Dates for the 2020-2021 school year. They are:

- October 13, 2020
- January 12, 2021

- **April 13, 2021**
- **June 15, 2021**

**Topics for the October 13, 2020 Board Meeting will include:**

- **Presenting and voting on any 2020-2021 Budget and/or Staffing Plan revisions**
- **Reviewing the Annual Audit**
- **Presenting the Board with current activities going on at school**

**Since there were no questions or additional topics to talk about, Lori Soucey made the motion to adjourn the meeting, with Sonya making the 2nd motion. The meeting was adjourned at 6:45 p.m.**

**The next meeting is scheduled for Tuesday, October 13, 2020 at 6:00 p.m.**